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To the President and Board of the European Acoustics Association

Aalborg, November 2007

Welcoming FORUM ACUSTICUM 2011

On behalf of the North Jutland Region and the City of Aalborg, we hereby have the great pleasure of inviting the European Acoustics Association to hold FORUM ACUSTICUM 2011 in Aalborg.

As is required for a conference of this magnitude, the North Jutland Region and the City of Aalborg can offer state-of-the-art conference facilities, a professional content of high quality and strong local, regional and national support providing the best possible framework for all partners to benefit the most from.

The North Jutland Region and the City of Aalborg are fully aware of the obligations connected with hosting FORUM ACUSTICUM.

In order to make FORUM ACUSTICUM as successful as possible, it is a great honour to the North Jutland Region and the City of Aalborg to host an opening reception at the Museum of Modern and Contemporary Art to ensure that all delegates and accompanying persons will feel a warm and very special welcome to Aalborg and North Jutland.

But this is not all!

In Aalborg the entire city is your host. The welcome of the European Acoustics Association will be extended and the hosting of FORUM ACUSTICUM will be marked with visibility - at the Airport, in taxis and shops. We want to make all delegates and accompanying persons feel as part of the city and show them that their presence in Aalborg is important to us!

We hope that this letter combined with the enclosed material leave no doubt of our strong commitment to making FORUM ACUSTICUM a success should Aalborg be chosen as host and we look very much forward to welcoming you to Aalborg in 2011.

Yours sincerely

Orla Hav
Regional Council Chairman
The North Jutland Region

Henning G. Jensen
Mayor
The City of Aalborg

North Jutland Region
www.rn.dk

City of Aalborg
www.aalborgkommune.dk
North Denmark and the city of Aalborg offers a real feel-good atmosphere. It’s clean, safe, friendly and relaxing. In fact, we’re sure even the most discerning conference delegate will love it...
While Copenhagen is the main hub to Scandinavia, the Baltic and Europe, Aalborg in North Denmark offers some of the best conference facilities in green and safe surroundings in Scandinavia.

Being the 4th largest city in Denmark with some 190,000 inhabitants, Aalborg is a bustling university city boasting an intimate and historic city centre.

Still, it is a real human scale city with everything within walking distance, where conference delegates will sense full intimacy and not feel lost.

Just imagine travelling to the city without stress or delight in a 10 minute traffic-free transfer from the local airport. Where else is this still possible?

At the top of the continent, we put life into conferences both inside and outside the meeting rooms.

Everything a keen conference delegate could desire is available in the city of Aalborg and the surrounding region at the northern tip of Denmark’s Jutland peninsula.

Aalborg has a long history of hosting major successful events in safe, clean and green surroundings. And Danes have a reputation of being professional, effective and of staying calm - even in a crisis.

In Aalborg, an event is not “just another event”. All involved partners, be it local authorities or the business community, feel a strong commitment to ensuring the quality and success of your event and that all guests leave Denmark a unique and memorable experience richer.

Teamwork between professionals with long-standing relationships creates a synergy that enables organisers to fulfill virtually every need!
Aalborg University hereby presents its greatest interest in placing the Forum Acusticum 2011 in Aalborg.

Through several years, the research within acoustics has been of vital importance to the university, the Faculties of Engineering, Science and Medicine, and to the range of companies involved in the co-operation of mediating the research results to the different end users. Today, Aalborg University has established an internationally well-reputed scientific environment within acoustics.

Aalborg University has hosted several international congresses and conferences and has extensive experience in planning and organizing large scale events like the Forum Acusticum in corporation with both the County of North Jutland and the City of Aalborg.

The organizers

The organizers, head of Acoustics, Associate Professor Dorte Hammershøi and technical chairman Professor Henrik Møller have been active assets in both research and teaching within acoustics for several years.

Professor Henrik Møller's research interests are within human perception of sound and psychoacoustics, measurement and assessment of noise including its effect on humans, low frequency noise and infrasound, electro acoustics, psychometric methods and audiometry, binaural technology for recording and playback with preserved 3D effects, binaural synthesis and 3D audio virtual reality. He has numerous publications, in particular dealing with effects of low frequency noise on humans and with binaural technology.

Associate Professor Dorte Hammershøi's research interests are within binaural recording, synthesis (auralization) and reproduction, noise from sources close to the ears, headphone calibration, temporary threshold shifts, audiometric methods and equipment calibration, recently also oto-acoustic emissions. She has numerous publications, in particular in the field of binaural technology, and holds several positions of confidence.

Aalborg University holds both Professor Henrik Møller and Associate Professor Dorte Hammershøi in very high regard and has full confidence in their organizational abilities in relation to an event like the Forum Acusticum. Thus, it is without any hesitation that the university recommends Professor Henrik Møller and Associate Professor Dorte Hammershøi as organizers of the Forum Acusticum 2011 congress.

Dean Frede Blaahjerg
The Faculties of Engineering, Science and Medicine
The conference organisation will be undertaken by the following:

**General Chairman**  
Head of Acoustics Dorte Hammershøi, Aalborg University

**Technical Chairman**  
Professor Henrik Møller, Aalborg University

**The local organising committee will consist of**  
Associate Professor Sofus Birkedal Nielsen, Aalborg University  
Professor Niels Olhoff, Aalborg University  
Associate Professor Per Rubak, Aalborg University  
Associate Professor Flemming Christensen, Aalborg University  
Associate Professor Søren Krarup Olesen, Aalborg University  
Associate Professor Rodrigo Ordonez, Aalborg University  
Associate Professor Kerstin Persson-Waye, Gothenburg University, Sweden  
Associate Professor Jan Tro, Norwegian University of Science and Technology, Norway  
Post. Doc Ville Pulkki, Helsinki University of Technology, Finland

**International Advisory Board**  
Professor Emeritus Jens Blauert, Bochum University, Germany  
Professor Armin Kohlrausch, Eindhoven University, the Netherlands and Research Fellow, Philips  
Professor Matti Karjalainen, Helsinki University of Technology, Finland  
Associate Professor Finn Jakobsen, Danish Technical University, Copenhagen

... and any other individual appointed according to EAA traditions and regulations.
Aalborg Congress & Culture Centre
FORUM ACUSTICUM 2011 - Capacity in short

* Aalborg Hall
  FORUM ACUSTICUM Plenary Sessions (up to 1,300 theatre style), Poster Sessions and Exhibition

* Aalborg Hall Foyer
  Lunch and Coffee Break Area

* Meeting Rooms 1. floor
  Parallel and Technical Sessions

* Foyer
  Registration

* Quality Hotel Aalborg****
  168 rooms · covered access to the congress centre

* Hotel Hvide Hus****
  198 rooms · one-minute walk from the congress centre
Aalborg Congress & Culture Centre is one of the largest and most flexible congress centres in Northern Europe. The Centre is ideally located in the heart of the largest green spot of the city just 10 min drive from Aalborg Airport and a few minutes’ walk from the bustling city centre.

There are three separate congress halls to choose from (all with stage facilities), with room for 2,400 in the biggest hall, and more than 40 smaller break-out rooms. Having undergone a major refurbishment in 2002, the congress centre is equipped with the latest technology and all modern facilities required to make a success of every event.

All plenary sessions, poster sessions and the exhibition of FORUM ACUSTICUM 2011 will take place in Aalborghallen, the largest congress hall in the Centre, which can be divided by a sound proof wall.

Right next to Aalborghallen, lunches and coffee breaks will be served in the grand foyer offering a splendid view and direct access to Kildeparken, the largest park in Aalborg. The close vicinity to the main hall will ensure maximum attention to posters and exhibition. At the same time, it allows the Centre to cater for large groups of people in a short period of time offering the best possible service to all guests and thereby creating an intimate setting to benefit the most from.

Parallel and technical sessions will take place in light meeting rooms on the 1. floor.

Top-class facilities in the bustling heart of the city
## Accommodation and costs

<table>
<thead>
<tr>
<th>Hotel / Category</th>
<th>2008 rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>B</strong> Radisson SAS Hotel****</td>
<td>Sgl € 155</td>
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<tr>
<td><a href="http://www.radisson.com/aalborgdk">www.radisson.com/aalborgdk</a></td>
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<td><strong>I</strong> Scandic Hotel Aalborg***</td>
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<td><strong>C</strong> Helnan Phanix Hotel****</td>
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<td><strong>K</strong> First Slotshotel Aalborg***</td>
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<td><strong>G</strong> Park Hotel Aalborg****</td>
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<td><a href="http://www.park-hotel-aalborg.dk">www.park-hotel-aalborg.dk</a></td>
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- **Opening 2009**

<table>
<thead>
<tr>
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<td><strong>M</strong> Cab Inn Hotel•</td>
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<td><strong>N</strong> Zleep Hotel Aalborg</td>
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<tr>
<td><strong>A</strong> Aalborg Semandshjem</td>
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<td><strong>V</strong> Aalborg Youth &amp; Family Hostel</td>
<td>€ 38 per bed in 4- bedroom</td>
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<tr>
<td><a href="http://www.danhostelaalborg.dk">www.danhostelaalborg.dk</a></td>
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<tr>
<td>Number of rooms: 35</td>
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<tr>
<td><strong>X</strong> Aalborg Barracks••</td>
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<tr>
<td>Number of beds: 200</td>
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</table>

**• Only available in June/July**
In Aalborg, you’re spoiled for choice!

You’ll find no less than 1,400 hotel rooms of a first-class standard within comfortable walking distance from the FORUM ACUSTICUM-conference venue as well as the main shopping and restaurant district.

This combined with a compact, lively and charming city centre not only creates a perfect conference infrastructure, but also - and perhaps more importantly - a relaxed and intimate social setting for the participants.

The choice of hotels in Aalborg ranges from hostels to the modern and discreet atmosphere of the international chain hotels and classic privately owned hotels.

Recently, Aalborg’s hotel capacity grew further when the renowned hotel chain Choice International opened the new design chic 168-room Quality Hotel Aalborg, offering direct and covered access to the Aalborg Congress & Culture Centre.

Special low rates are available for students to support the efforts of attracting as many as possible.

All prices are inclusive of breakfast.
<table>
<thead>
<tr>
<th>Day</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
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<tbody>
<tr>
<td>Morning</td>
<td>Meeting of EAA executive council</td>
<td>Meeting of EAA executive council</td>
</tr>
<tr>
<td>Middle of day</td>
<td>Registration, TC and workshop meetings</td>
<td>Opening of exhibition</td>
</tr>
<tr>
<td>Afternoon</td>
<td>Registration, TC and workshop meetings</td>
<td>Lunch, TC and workshop meetings</td>
</tr>
<tr>
<td>Evening</td>
<td>Opening ceremony</td>
<td>Technical programme</td>
</tr>
<tr>
<td></td>
<td>Opening Reception</td>
<td>Guided tour</td>
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<table>
<thead>
<tr>
<th>Day</th>
<th>Tuesday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morning</td>
<td>Technical programme</td>
</tr>
<tr>
<td>Middle of day</td>
<td>Lunch, TC and workshop meetings</td>
</tr>
<tr>
<td>Afternoon</td>
<td>Technical programme</td>
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<tr>
<td>Evening</td>
<td>Editorial board meeting of A-AA</td>
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<table>
<thead>
<tr>
<th>Day</th>
<th>Wednesday</th>
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</thead>
<tbody>
<tr>
<td>Morning</td>
<td>Technical programme</td>
</tr>
<tr>
<td>Middle of day</td>
<td>Lunch, TC and workshop meetings</td>
</tr>
<tr>
<td>Afternoon</td>
<td>Technical programme</td>
</tr>
<tr>
<td>Evening</td>
<td>Guided tour</td>
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<table>
<thead>
<tr>
<th>Day</th>
<th>Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morning</td>
<td>Technical programme</td>
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<tr>
<td>Middle of day</td>
<td>Lunch, TC and workshop meetings</td>
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<tr>
<td>Afternoon</td>
<td>Technical programme</td>
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<table>
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<tr>
<th>Day</th>
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<tbody>
<tr>
<td>Morning</td>
<td>Technical programme</td>
</tr>
<tr>
<td>Middle of day</td>
<td>Closing ceremony</td>
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Saturday: Meeting of EAA executive council, Morning Registration, TC and workshop meetings; Middle of day Registration, TC and workshop meetings; Afternoon Registration; Evening Opening Reception.

Sunday: Meeting of EAA executive council, Morning Opening of exhibition; Middle of day Lunch, TC and workshop meetings; Afternoon Technical programme; Evening Editorial board meeting of A-AA.

Monday: Morning Registration, TC and workshop meetings; Middle of day Registration, TC and workshop meetings; Afternoon Registration, Opening ceremony; Evening Opening Reception.

Tuesday: Morning Technical programme; Middle of day Lunch, TC and workshop meetings; Afternoon Technical programme, Guided tour; Evening Editorial board meeting of A-AA.

Wednesday: Morning Technical programme; Middle of day Lunch, TC and workshop meetings; Afternoon Technical programme; Evening Guided tour.

Thursday: Morning Technical programme; Middle of day Lunch, TC and workshop meetings; Afternoon Technical programme; Evening Gala Dinner.

Friday: Morning Technical programme; Middle of day Closing ceremony.
## Estimated registration fees 2007 prices

<table>
<thead>
<tr>
<th></th>
<th>DKK</th>
<th>EUR</th>
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<tr>
<td>Early registration EAA-members</td>
<td>3,355</td>
<td>450</td>
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<tr>
<td>Late registration EAA-members</td>
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<td>480</td>
</tr>
<tr>
<td>On-site registration EAA-members</td>
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<tr>
<td>Early registration students</td>
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<td>225</td>
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<tr>
<td>Late registration students</td>
<td>1,680</td>
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<tr>
<td>On-site registration students</td>
<td>1,680</td>
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<tr>
<td>Exhibitors (exhibition fee)*</td>
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<tr>
<td>Early registration accompanying persons</td>
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<tr>
<td>Late registration accompanying persons</td>
<td>1,565</td>
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<tr>
<td>On-site registration accompanying persons</td>
<td>1,790</td>
<td>240</td>
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</table>

*The price includes 10m² and stand walls but is exclusive of electricity, carpeting etc.

The total income from registration is expected to cover all costs incl. a €30 fee per participant and €250 fee per booth to EAA.

The program and budget is characterized by a high degree of quality ensuring the success of FORUM ACUSTICUM 2011 should Aalborg be chosen as host.

Aalborg Congress & Culture Centre has been carefully selected due to the attractiveness of its location and the extensive in-house experience with handling large events professionally.

The social program will give all delegates and accompanying persons a taste of Danish culture, history and gastronomy at its very best and surely allow them to bring home unique memories.

We have chosen a low fee for students to attract as many as possible.

The registration fee covers for all participants:
- Participation in the conference
- Proceedings and CD-Rs
- Official Welcome Reception
- Food & Beverages
  (morning & afternoon breaks & lunch from Thurs-Sat)
Lying at the crossroads of Europe, the Baltic and Scandinavia, Denmark is easy to get to - and to get around in once you’re there.

Aalborg Airport (AAL), the main gateway to North Denmark, is conveniently situated just a short 10 minutes transfer from downtown Aalborg.

The airport is linked with Copenhagen Airport by more than 35 daily flights, and a feeder route connects Aalborg with Billund Airport twice daily.

Copenhagen is the main air traffic hub of Northern Europe, and is served by some 60 international airlines, among them numerous low-budget airlines, flying non-stop from 120 cities around the world.

Billund Airport lies in the heart of West Denmark and is the country’s second largest international air traffic hub, with direct services to almost all major European cities.

Aalborg Airport is a modern and flexible airport that has recently seen the opening of a new direct flight to London with more to come.

For FORUM ACUSTICUM, the stylish terminal building may be marked with flags, banners, welcome desks etc., welcoming the participants upon arrival.
The North Jutland Region and the City of Aalborg are delighted to mark FORUM ACUSTICUM with:

**Opening Reception**
The beautiful Museum of Modern and Contemporary Art will form the scene for an opening reception making sure that all participants and accompanying persons will get a warm and very special welcome to the region of North Jutland and the city of Aalborg.

The museum holds one of Scandinavia’s largest collections of contemporary art; it is designed by Alvar Aalto and Jean-Jacques Baruël and is in itself a masterpiece.

**Flower decorations**
Complimentary flower decorations will be arranged in the FORUM ACUSTICUM main session hall, Aalborghallen.

**The entire City as host**
In Aalborg the entire city is your host. The hosting of FORUM ACUSTICUM will be marked with visibility - at the Airport, in taxis and in the city’s shops. We want to make the European Acoustics Association and all participants and accompanying persons feel as part of the city and show you that your presence in Aalborg is important to us!
The location of the gala dinner will be the Forest of Rold, the largest forest area in Denmark.

For centuries, this area was known as a dubious place for ordinary people to be - especially at night.

In the dark, the Rold Robbers would make their move and attack people who, for one reason or the other, had to pass through the forest, which was the only way to get from North to South at that time being.

The atmosphere of the past will be recreated when we resurrect the robbers for the participants in order to make a thrilling event with a touch of local Danish history.

Busses will take the participants to the entrance of Rebild National Park, where robber girls greet the participants and walk them through the forest.

At a certain point, robbers dressed in old times’ robber-outfits will “attack” the participants. The robbers will take the participants further into the forest and tell them the history of the robbers and the area as such.

Afterwards, an exquisite dinner is awaiting the participants under the magnificent treetops. During the dinner, only to be experienced in the region of North Denmark, robber stories and entertainment will keep the participants alert and make the evening unforgettable!

In an informal and relaxed atmosphere, the participants will have an opportunity to experience local folklore and become one unique and memorable experience richer.

Of course, the dress code of this evening is outdoor/casual and payment on individual basis.
Aalborg
90 minutes

Top of the Continent, Skagen

The island of Læsø
120 minutes

The rough west coast
30 minutes

The calm Liim Fjord
45 minutes

Aarhus
60 minutes

The forest of Rold
30 minutes

Legoland
120 minutes

Copenhagen
45 minutes

Odense
150 minutes
Being the Danes’ preferred holiday region, North Denmark offers the perfect setting for combining business with pleasure.

The region of North Denmark is famous not only for its fabulously rich scenery and the extra hours of sunshine it gets compared with the rest of the country, but also for its unique, varied natural phenomenon of the three seas that meet here to bring their own distinctive appeal to this region of Denmark.

This region has the wild and foaming North Sea with its mile-long sandy beaches and vast dune landscapes; the milder and far more tranquil Kattegat to the east, and the wonderful, glittering Limfjord to the south with its wealth of idyllic coves and sounds with large and small islands, sheer cliffs and green forests.

In fact, the region boasts more than 2,500 kilometres of coastline, so you’re never more than 30 minutes from the seashore.

Don’t miss out on the clashing meeting of two oceans at the very Top of the Continent - it’s a world-class experience!

Add to this, a rich choice of fairytale castles, great museums, traditional inns, glass blowers, superb restaurants, intimate sea-side resorts and the relaxed and easy-going attitude of the Danes themselves, and you’re well off to a memorable stay at the Top of the Continent.

During FORUM ACUSTICUM 2011, exciting excursions and great activities will be offered to conference participants and accompanying persons.

Get inspired at
www.visitaalborg.com
www.visitnordjylland.dk
www.visitdenmark.com
In Aalborg, years of experience with hosting large events form a very professional basis ensuring our guests the best results in relaxed surroundings.

Furthermore, Aalborg is an international city - with 25 sister cities throughout the world, an EU Office in Brussels and a marketing and sales office in Brussels, we are used to handling international events.

Aalborg hosts a large number of successful Danish and international events per year. Not surprisingly, since Aalborg offers strong local and regional support, professional and dedicated service combined with diverse and versatile facilities in an intimate setting with everything within walking distance.

Just recently, Aalborg was home to European Power Electronics’ Conference. The conference was highly appreciated by the host association as becomes apparent in the following statement by Philippe Hamacher, Communications Manager:

“I just wanted to congratulate all of you with the marvellous job you did to organise EPE2007. I have heard nothing but great comments from the participants and as far as I saw, the organisation was perfect, and I myself enjoyed the conference. Future organisers of EPE-conferences will have a tough job to do better! I myself enjoyed the collaboration with all of you, which was fast, efficient and very, very friendly. Thank you!”

Philippe Hamacher, Communications Manager
To the President and the Board of European Acoustics Association

[Signature]

[Signature]
# Draft budget

## Income

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<th>700 pax</th>
<th>800 pax</th>
<th>1,000 pax</th>
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<tbody>
<tr>
<td>Early registration (55%) - 450€</td>
<td>173,250</td>
<td>198,000</td>
<td>247,500</td>
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<tr>
<td>Late registration (28%) - 480 €</td>
<td>94,080</td>
<td>107,520</td>
<td>134,400</td>
</tr>
<tr>
<td>Onsite registration (2%) - 520 €</td>
<td>7,280</td>
<td>8,320</td>
<td>10,400</td>
</tr>
<tr>
<td>Students (15%) - 225 €</td>
<td>23,625</td>
<td>27,000</td>
<td>33,750</td>
</tr>
<tr>
<td>Exhibition: 25 booths, each 2,500 €</td>
<td>62,500</td>
<td>62,500</td>
<td>62,500</td>
</tr>
<tr>
<td><strong>GRAND TOTAL</strong></td>
<td>360,735</td>
<td>403,340</td>
<td>488,550</td>
</tr>
</tbody>
</table>

## Expenses

### Conference and Exhibition facilities

- Rent of conference and exhibition rooms 4½ days inclusive of 4 small meeting rooms for EAA the day before and after the conference (F&B not included) | 66,350 | 66,350 | 66,350 |
- Sales of booths and coordination of exhibition incl. build-up (250 m²), build-up day and poster exhibition | 22,000 | 22,000 | 22,000 |
- Technical equipment, technical assistance and security staff | 29,000 | 29,000 | 29,000 |

### F&B

- Coffee/tea/ice water and lunch 5 days | 120,400 | 137,600 | 172,000 |

### Reception

- Cocktail-reception 17-18.30 (sponsored by city of Aalborg) | 0 | 0 | 0 |

### PR & prints

- CDR's (+150 free copies for EAA) | 17,000 | 19,000 | 23,000 |
- Paper handling & Website | 12,200 | 12,200 | 12,200 |
- Press | 2,000 | 2,000 | 2,000 |
- 1st announcement (1 page A4, print both sides). 3,000 copies | 800 | 800 | 800 |
- Book of abstracts including program. Pending instructions from EAA | ? | ? | ? |
- Badges participants' lists and canvas nets | 4,200 | 4,800 | 6,000 |

### Key-note speakers, grants

- Travel expenses, hotel and free conference participation for 5 key-note speakers | 7,500 | 7,500 | 7,500 |
- Free conference participation for organizing committee (10 persons) | 2,000 | 2,000 | 2,000 |
- Free participation for 10 students from Eastern Europe (EAA) | 2,000 | 2,000 | 2,000 |

### Administration

- PCO: Handling of registrations, payments, hotel bookings etc. | 14,000 | 16,000 | 20,000 |

### Miscellaneous

- Bank and credit card fees, postage | 14,000 | 16,000 | 20,000 |
- Buffer | 14,000 | 16,000 | 20,000 |

### EAA-fee

- 30 € per person | 21,000 | 24,000 | 30,000 |
- 250 € per booth (25) | 6,250 | 6,250 | 6,250 |

**TOTAL** | 354,700 | 383,500 | 441,100 |

## Result

|          | 6,035 | 19,840 | 47,450 |

*Appendix...*